## EVERWIN VIDHYASHRAM - PERAMBUR CIRCULAR TO PARENTS

Please cooperate with the school by following the do's and don'ts listed below:

- 1. As parents you must inculcate punctuality in the young mind, by dropping your child in the school on time, everyday.
- 2. Parent must avoid reaching various floors and dropping children right in the class room. Let children carry the bag and reach the classroom.
- 3. Talking to the teacher twice a week regarding academics and various issues related to your ward is permissible. Avoid talking on a daily basis.
- 4. Parents should not meet the Class Teacher or Vice Principal between 08.55 am and 04.00 pm.
- 5. Parents must not straightaway enter classrooms during school hours. They must visit our office and seek permission in this regard for any urgent need to meet students/teachers.
- 6. When you visit school, please see that your purpose of visit is attained in short time, with zero distraction/disturbance.
- 7. Parents sending their child by van must visit the school once in a week (in the evening) to meet the class teacher.
- 8. Asking half-a-day leave for simple reasons should be avoided.
- 9. Leave taken by a student should be entered in the handbook (leave record page).
- 10. Parents should send lunch morning itself.
- 11. Everyday you must send the lunch bag with the students, having their lunch box, water bottle, snacks box, a spoon and a napkin in it.
- 12. Don't send more food than what your child would be able to consume.
- 13. Talk to your child every evening and find out day's activities at school. Also go through his/her handbook and sign regularly.
- 14. Talk to your child often about good habits and values of education. If possible share few anecdotes related to it. Allow them to speak and have concern to listen to them.
- 15. Have control over your child in watching only selected TV programmes and that too for not more than 30 minutes a day.
- 16. Every week cut their nails and wash their hair. Boys are to be given hair cut regularly.
- 17. Gift given by a student to others on his/her birthday is not entertained. Birthday students can give similar chocolates to both students and teachers. Cakes and other sweets should be avoided.
- 18. Birthday celebration before or after the day of birthday is not allowed.
- 19. Students should not wear any gold ornaments to school and girls should not wear bangles, watch, anklets, colour clips, hair band, long earrings, and chains to school. (Except on birthday)
- 20. Avoid giving your child costly & expensive stationeries to carry to school. On missing it or breaking it, teachers will not be responsible.
- 21. Train the child to pack the bag in the evening itself with books, note books and stationeries required according to the timetable for the next day.
- 22. Students should not wear wrist watches to school.

School Management Everwin